

Department of Education  
National Capital Region  
Division of City Schools, Malabon  
District of Malabon II  
**IMELDA ELEMENTARY SCHOOL**  
Langaray St. Kaunlaran Village, Longos, Malabon City

**SUMMARY OF EXPENSES FOR THE MONTH OF FEBRUARY 2017**

**I. SCHOOL FEEDING PROGRAM**

Date	Particulars	Amount	Receipt No.	Item No
2/1/2017	Food Expenses	293.75	00-448005-OR	1
2/3/2017	Food Expenses	1,186.75	00-0074798-SI	2
2/4/2017	Cocoa Powder	139.75	010199788-SI	3
2/6/2017	Food Expenses	619.50	54074-SI	4
2/7/2017	Food Expenses	526.67	0000234670-SI	5
2/10/2017	Food Expenses	570.25	00-0124585-SI	6
2/12/2017	Brown Sugar	196.00	0100596638-SI	7
2/12/2017	Food Expenses	189.50	010131906-SI	8
2/13/2017	Food Expenses	601.14	0000250966-SI	9
2/13/2017	Food Expenses	895.97	00-0076152-SI	10
2/17/2017	Food Expenses	980.10	00-0126326-SI	11
2/17/2017	Food Expenses	1,506.40	00-0126327-SI	12
2/23/2017	Cheese	272.25	00-323986-SI	13
2/23/2017	Solane	500.00	0290-SI	14
2/28/2017	Mayo	56.00	00-326052-OR	15
	<b>Total</b>	<b>8,534.03</b>		

Prepared by:

Feeding Program – Teacher in Charge

**II. CLINIC**

Date	Particulars	Amount	Receipt No.	Item No.
2/1/2017	Representation Expenses	500.00	00-0150-RER	16
2/3/2017	Food Expenses for medical mission	1159.97	00-0074797	17
2/6/2017	Cloth mop	240.00	Order Slip	18
2/8/2017	Nature Spring	400.00	7876-SI	19
	<b>Total</b>	<b>2,299.97</b>		

Prepared by:

Clinic – Teacher in Charge

**III. FACULTY AND PUPIL DEVELOPMENT FUND**

Date	Particulars	Amount	Receipt No.	Item No.
2/3/2017	Transportation Expenses of players and coach PEP Rally Malabon national High School	225.00	00-0152-RER	20
2/3/2017	Transportation Expenses on meeting National Building Inventory	40.00	00-0153-RER	21
2/3/2017	Transportation Expenses Math Contest at Arellano University, Malabon	100.00	00-0154-RER	22
2/7/2017	ID (Landbank)	120.00	OR	23
2/7/2017	Transportation Expenses / Meeting CI Coaching Division Office	40.00	00-0155-RER	24
2/7/2017	Transportation Expenses / Meeting CI Coaching Division Office	40.00	00-0156-RER	25
2/14/2017	Transportation Allowance / Food allowance UP Diliman Sampaksan sa Kwentong Bayan	200.00	00-0157-RER	26

2/17/2017	Pancit Malabon / Expenses incurred Kindergarten Talent	600.00	105855-SI	27
2/20/2017	Sticky Note	65.75	2398122-SI	28
2/20/2017	Transportation Allowance and Merienda HeKaSi Contest Division Office	80.00	00-0159-RER	29
2/24/2017	Transportation allowance Science Quiz Bee	100.00	00-0163-RER	30
2/25/2017	Photo Copy	92.00	31428-OR	31
2/26/2017	Transportation Expenses Math Contest in Tonsuya E/S	100.00	00-0164-RER	32
2/26/2017	Transportation Expenses for MTAP Contest in Tonsuya E/S	700.00	00-0165-RER	33
2/28/2017	Transportation Expenses for ASAP Bureau Contest in Dampalit E/S	800.00	00-0166-RER	34
2/28/2017	Disc	140.00	371056-SI	35
	<b>Total</b>	<b>3,442.75</b>		

Prepared by:

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F & P Dev. – Teacher in Charge

**IV. HOME ECONOMICS INST. FUND**

Date	Particulars	Amount	Receipt No.	Item No.
2/9/2017	Snack for Visitors	300.00	105794-SI	36
2/15/2017	Representation expenses	1000.00	00-0158-RER	37
2/16/2017	Food for Visitors	230.00	4189781-SI	38
2/19/2017	Mop	124.00	01048567-SI	39
2/21/2017	Food for Visitors	460.00	14854-OR	40
2/22/2017	Liwanag Candle	83.00	00-349860-SI	41
2/28/2017	Peeler and Knife	70.00	00-0167-RER	42
	<b>Total</b>	<b>2,267.00</b>		

Prepared by:

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HE Inst. – Teacher in Charge

**V. SCHOOL OPERATION FUND**

<b>Date</b>	<b>Particulars</b>	<b>Amount</b>	<b>Receipt No.</b>	<b>Item No.</b>
2/1/2017	Food Expenses for Division Checking	812.00	00-0151-RER	43
2/20/2017	Food Expenses for CI Monitoring	937.93	275786-SI	44
2/20/2017	Representation Expenses	500.00	00-0160-RER	45
2/21/2017	Food for CI Team Monitoring	522.00	00-0161-RER	46
2/22/2017	Food Expenses for Blessing of new building	565.25	0127071-SI	47
2/22/2017	Food Expenses for Blessing of new building	950.00	00-0162-RER	48
2/23/2017	Thin Wire	30.00	08855-SI	49
2/26/2017	Food Expenses	1647.30	00-0127873-SI	50
2/28/2017	Fuse 30amp.	120.00	08901-SI	51
2/28/2017	Transportation Expenses submitting reports for the month of February 2017	2631.00	00-0168-RER	52
2/28/2017	Stipend blessing of the new building	500.00	00-0169-RER	53
	<b>Total</b>	<b>9,215.48</b>		

Prepared by:

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Finance Officer - in Charge

Prepared by:

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**JOSELYN C. SANOPO**  
Home Economics Teacher

Audited by:

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**ROGELIO C. LACUESTA**  
Faculty Club -Auditor

Attested by:

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**JOSELYN F. MARTINEZ**  
Faculty Club President

Approved by:

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**MELINDA C. SAN PEDRO**  
School Principal

Checked as to Mathematical Computation:

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**JAMES A. ROLDAN**

EPP / TLE COORDINATOR